

Job opportunity at Brinsley Parish Council

We are looking for an enthusiastic and people minded person to be our new

Clerk and Responsible Financial Officer to the Council

This is a permanent position; candidates will be either trained to CiLCA standard or be willing to do so within 18 months of being appointed

A sound financial background is essential along with proficient working knowledge of **word** and **excel**

Hours will be an average of 20 per week.

Pay will be based on the NALC pay scales (SCP 24) and the Council operates the NEST pension scheme.

Full job description and personal specification is on our website www.brinsley-pc.gov.uk

If this could be you, please send your details to

Cllr David Kerry

Brinsley Parish Council

Cordy Lane

Brinsley NG16 5BY

Or email parishclerk@brinsley-pc.gov.uk

Closing date for applications is 21st May 2026