



BRINSLEY PARISH COUNCIL

Serving Our Community, Shaping Our Future

📍 Cordy Lane, Brinsley, NG16 5BY
☎ 01773531251
✉ ParishClerk@brinsley-pc.gov.uk
🌐 www.brinsley-pc.gov.uk
📘 ParishCouncilBrinsley

Full Council Meeting Thursday 12th March 2026 at 6.30pm

Present: Cllr V Wakeling (Chairman), Cllr R Byers, Cllr D Kerry, Cllr A Rainbow

Guests: PSCO A Davies and PC Brown (Nottinghamshire Police)

Clerk/RFO: R Flatley

MINUTES

FC25/468	Apologies for Absence (<i>authorisation required</i>) Cllr D Rainbow, Cllr E Williamson
FC25/469	Variations of Order of Business (<i>if needed</i>). None
FC25/470	Declaration of Members' Interests and Requests for Dispensation None
FC25/471	Suspension of Standing Orders to allow the following: Resolved (DK/AR)
FC25/472	To consider applications for co-option to the Parish Council None received
FC25/473	Broxtowe Borough Council Matters – No report Nottinghamshire County Council Matters – No report Police Reports – PCSO Davies and PC Brown attended the meeting at 6.50 pm and provided the Police Report. They advised that there had been little crime and incident activity over the past month, noting only that one of the newly installed average speed cameras had been removed but was subsequently recovered. It was reported that traffic safety has seemingly improved since the installation of the cameras, and additional locations have been identified for speed watch activities. Youth-related anti-social behaviour has reduced significantly, although it was noted that such activity can shift between different areas. Councillor Kerry raised ongoing concerns regarding motorbikes on Windsmoor Road, while Councillor Byers highlighted issues with speeding buses on Broad Lane. Public Participation (maximum of 15 minutes allocated to 3 minutes per attendee) – No members of the public were present.
FC25/474	Reinstatement of Standing Orders Resolved (DK/AR)
FC25/475	To receive Reports – The Chairman – Councillor Wakeling presented the Chairman's Report, advising that she had attended the recent AGM of the Friends of Brinsley Headstocks and continues to support the group by attending meetings when possible. She noted the forthcoming Green Flag award and reiterated her support for the group's work, despite not being able to attend regularly. It was reported that she had generously funded three months of pavilion hire from her Chairman's allowance, which was greatly appreciated by the group. A plea was made for new members to join the Friends of Brinsley Headstocks. Councillor Wakeling also informed members that there is still no update on the commencement of works at the Headstocks, with delays attributed to

	<p>contractor issues, and that the anticipated opening date at the end of April is now unlikely to be met. The Chairman noted that Lisa, the new owner of the Headstocks Café, had provided several photographs of the Headstocks for display as a collage in the Parish Hall. It was requested that appropriate credit be given to the photographer if the images are displayed. RESOLVED to agree the proposal. The Chairman also informed members of an invitation for her to attend the Eastwood Mayor’s Civic Service on 19 April, which has been rescheduled from the previous year due to health issues.</p> <p>Senior Caretaker Report – The Senior Caretaker was unable to attend the meeting however she had provided several quotes for previously agreed works which the Clerk informed members would be considered later on in the agenda.</p> <p>Clerk Report – The Clerk raised an issue regarding tripped electrics during a recent party booking, noting that both the Clerk and the Senior Caretaker were unavailable at the time, which made it difficult for the caretaker to access the office fuse box. It was RESOLVED that the Clerk arrange for two spare keys to be cut and kept in the safe within the caretaker’s office to allow access in the event of a similar emergency. Following discussion, it was further RESOLVED to offer the hirer a 25% discount, subject to the Clerk confirming that the terms of hire did not include requirements relating to PAT testing for any electrical equipment brought onto the premises.</p>
FC25/476	Minutes - <i>To receive and approve the draft minutes from the Full Council Meeting held on 11th February 2026 at 6.30 pm. It was resolved to receive and approve the minutes (VW/RR).</i>
FC25/477	<p>Training:</p> <p>RESOLVED to book a place for Cllr D Rainbow on the Notts ALC Parish Councillor Training scheduled for Monday 20th April at £50 and to authorise a further £50 to book Cllr R Rainbow on the same training at a future date once scheduled. (RB/AR)</p>
FC25/478	<p>Financial items:</p> <p><i>Receipts</i> <i>To note income received 1st to 28th February 2026.</i> Noted (DK/RB)</p> <p><i>Payments</i> <i>To note payments made 1st to 28th February 2026 and to be authorised.</i> Approved for payment (DK/RB)</p> <p><i>Bank Signatories:</i> Cllr Byers had received all information for the Unity Bank log in and would be authorising scheduled payments alongside Cllr Kerry. The Clerk was still resolving the matter of the previous locum Clerk retaining admin access of Unity Bank which he was working to resolve.</p>
FC25/479	<p>To receive and approve the financial reports:</p> <ul style="list-style-type: none"> • Bank reconciliations to 28th February 2026 <p>Noted (RB/AR)</p>
FC25/480	<p>To consider quotations received:</p> <p><i>Play Area</i> RESOLVED to seek further quotes for play area repairs and equipment alongside the Clerk exploring opportunities for grant funding from Broxtowe Borough Council and other external organisations</p>

	<p><i>Insurance Renewal</i> RESOLVED to accept the quotation for Zurich Municipal as the Council's insurance provider at a premium of £4059.00 for Year 1 of a three year long term agreement. (RB/VW)</p>
FC25/481	<p>Request for favourable rates: To consider any request received for reduced fees for Council services No requests had been received however the Council had resolved earlier in the meeting to offer a favourable rate in relation to a party booking.</p>
FC25/482	<p>Repairs and Maintenance;</p> <p><i>Meeting Room Table Replacement</i> RESOLVED to agree the purchase of 2 new tables for the meeting room (1 replacement for the damaged one and one additional) at the cost of £70 each (ex. VAT) (VW/AR)</p> <p><i>Guttering</i> 4 quotations had been received for guttering clearing works required at the Parish Hall. It was RESOLVED to accept a quote provided by HRH Interiors to undertake the required works at a cost of £250.00. (RB/RR)</p>
FC25/483	<p>Newsletter: Councillor Byers raised the possibility of restarting the Parish newsletter, noting that it remains a budgeted item and highlighting her previous professional experience in this field. A discussion took place regarding the frequency, style, format and content of the publication. Councillor Kerry noted that the newsletter had originally been intended as a quarterly publication, although this had not been achieved, and members expressed a preference for an annual or twice-yearly edition. Councillor Byers queried whether there were any GDPR implications associated with distribution, and the Clerk confirmed that there were no restrictions preventing the Parish Council from producing a newsletter under current legislation. Members agreed that the newsletter should be co-created, incorporating resident feedback and consultation, for example in relation to play equipment improvements, and that it would provide a valuable opportunity to demonstrate how the Council's budget is being utilised. It was further agreed that the newsletter should be informative in nature. To minimise distribution costs, it was agreed that copies would be made available at key locations and venues within the parish rather than delivered to every household. Councillor Byers agreed to draft terms of reference for the newsletter, including proposed content. Members also expressed an interest in exploring advertising opportunities to help offset costs, including inviting hall hirers to promote their groups or organisations where appropriate. It was further RESOLVED that this item remain as a standing agenda item, with a view to producing the first edition in June 2026.</p>
FC/484	<p>Meeting Times</p> <p>RESOLVED to alter the standard start time for Council meetings from 7pm to 6.30pm. (AR/RB)</p>
FC25/485	<p>Planning items;</p> <p>None Received</p>
FC25/486	<p>Exclusion of Public Order Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted. <i>Not required</i></p>
FC25/487	<p>Close meeting – Date of next meeting Wednesday 8th April. <i>Noted</i></p>