



BRINSLEY PARISH COUNCIL

Serving Our Community, Shaping Our Future

📍 Cordy Lane, Brinsley, NG16 5BY
☎ 01773531251
✉ ParishClerk@brinsley-pc.gov.uk
🌐 www.brinsley-pc.gov.uk
📘 ParishCouncilBrinsley

Full Council Meeting Wednesday 12th November 2025 at 6.30pm

Present: Cllr V Wakeling (Chairman), Cllr R Byers, Cllr D Kerry, Cllr A Rainbow, Cllr E Williamson

Guests: P Halford (Senior Caretaker)

Clerk/RFO: R Flatley

No members of public

MINUTES

FC25/387	Apologies for Absence (<i>authorisation required</i>) None received (Cllr H Stevenson had resigned from the Council on 11th November 2025)
FC25/388	Variations of Order of Business (<i>if needed</i>). None
FC25/389	Declaration of Members' Interests and Requests for Dispensation Cllr V Wakeling declared an interest in item FC25/404 regarding the Chairman's allowance. Cllr D Kerry declared an interest in item FC/396 regarding the Greenwood Subscription Renewal. As both councillors would not be voting on these respective items it would result in a situation whereby the Council would not be quorate to make a decision and therefore it was RESOLVED to defer the items to the December meeting.
FC25/390	Suspension of Standing Orders to allow the following: Resolved (VW/AR)
FC25/391	To consider applications for co-option to the Parish Council None received. Two expressions of interest have been received and forms sent out to the interested parties.
FC25/392	Broxtowe Borough Council Matters – Cllr E Williamson reported that a resident had contacted her regarding the phone box library which has a leak. It was RESOLVED that the Parish Council agree to explore options to repair it. Nottinghamshire County Council Matters – No report Police Reports – No report Public Participation (maximum of 15 minutes allocated to 3 minutes per attendee) – No members of the public were present.
FC25/393	Reinstatement of Standing Orders Resolved (VW/AR)
FC25/394	To receive Reports – - The Chairman – The Chairman reported that they were invited to attend the launch of the Poppy Appeal, which was a highly successful event attended by a wide range of civic and community representatives. Responses had been received from residents offering assistance with the Christmas light switch-on event. These will be discussed later in the agenda. The Remembrance Sunday service was reported as very successful. The Chair thanked Cllr Kerry for managing the outdoor microphone and for overseeing the locking up following the event.

	<p><i>The Chair advised that the tree in the remembrance garden is being overtaken by the adjacent hedge. After discussion with Harry from the Bowls Club, it was confirmed that he has agreed to cut back the hedge on behalf of the Parish Council at no cost.</i></p> <p><i>A reminder was issued to all councillors to respond to messages and emails promptly, as maintaining regular communication is important. To address concerns regarding communication Cllr Williamson proposed the creation of a WhatsApp group for all parish councillors to join. It was RESOLVED for the Clerk to create this group for councillors to join (EW/AR).</i></p> <ul style="list-style-type: none"> - Senior Caretaker Report – <i>The Senior Caretaker will be away over the Christmas period. It was noted that the only group booked during this time is Slimming World.</i> <p><i>A request was made to close the Parish Office for the Christmas period. The Foodbank has agreed to leave the tables set up on Christmas Eve, meaning no additional set-up will be required for Slimming World the following week. It was proposed that the office be closed from 22 December to 5 January, and this was RESOLVED (EW/AR).</i></p> <ul style="list-style-type: none"> - Clerk Report – <i>The Clerk reported that there are 2 possible co-option applications to the Council which will be discussed upon receipt of the application forms, Emergency works pavilion had taken place resulting in additional costs. This included the need to add steel support beams when the door and porch were replaced as the wooden beams had rotted and were not structurally sound. Additionally, there had been a leak in the disabled toilet from the hot water tank which had required urgent repair to prevent the room from flooding. A member of the public had contacted the council regarding an incident on the recreation ground with a cyclist. The clerk had discussed this matter with the police. Another resident had contacted the parish council on several occasions concerned about pigeons from a neighbouring property. Unfortunately, councillors felt that there was little that could be done by the Parish Council directly to resolve these matters and other agencies were best placed to deal with the concerns raised.</i>
FC25/395	<p>Minutes - <i>To receive and approve the minutes from the Full Council Meeting held on 8th October 2025 at 7 pm. It was resolved to receive and approve the minutes (EW/RB).</i></p> <ul style="list-style-type: none"> - <i>To receive and note the draft minutes from the Personnel Committee Meeting held on 8th October 2025 at 6.30 pm. It was resolved to receive and note the draft minutes pending approval by the Committee (VW/DK).</i> - <i>To receive and approve the draft minutes from the Events Committee Meeting held on 22nd October 2025 at 6pm. It was resolved to receive and note the draft minutes pending approval by the Committee (VW/AR).</i>
FC25/396	<p>Greenwood Community Forum Membership Subscription 2025/26</p> <p>This item was deferred due to the Council being inquorate for the decision on this matter as a result of a declaration of interest being raised at the start of the meeting.</p>
FC25/397	<p>Financial items:</p> <p>Receipts To note income received 1st to 31st October 2025. <i>Noted (DK/VW)</i></p> <p>Payments To note payments made 1st to 31st October 2025 and to be authorised. <i>Approved for payment (VW/RB)</i></p> <p>Bank Signatories: The Clerk now had access to the TSB account. Following Cllr Stevenson’s resignation it was RESOLVED that Cllr Byers be added as a signatory to the Unity Trust Bank Account going forward. (VW/EW)</p>
FC25/398	<p>To receive and approve the financial reports:</p> <ul style="list-style-type: none"> • Bank reconciliations to 30th September • Bank reconciliations to 31st October

	<i>Noted</i>
FC25/399	To consider quotations received: <i>None received</i>
FC25/400	Request for favourable rates: To consider any request received for reduced fees for Council services <i>One request had been received from Bad Singers to hold a couple of practice sessions in the Parish Hall free of charge in lieu of payment for leading the Carol singing at the Christmas Lights event. RESOLVED to accept this request (AR/VW) – 4 favour, 1 against.</i>
FC25/401	Repairs and Maintenance; <i>None received</i>
FC25/402	Planning items; Discharge of conditions 3,4,5, 6 of planning permission 25/00352/FUL 55 Mansfield Road Brinsley Nottinghamshire NG16 5AF Ref No: 25/00659/FUL Received: Thu 02 October 2025 <i>No objections made</i>
FC25/403	Election of a Vice Chairman for the remainder of 2025-26 <i>RESOLVED that this item be deferred until the December meeting (VW/EW)</i>
FC25/404	Chairman’s Allowance This item was deferred due to the Council being inquorate for the decision on this matter as a result of a declaration of interest being raised at the start of the meeting.
FC25/405	Arrangements for Christmas Light Switch On 2025; <i>A further volunteers meeting would be taking place on 13th November to finalise arrangements. It was raised that a resident had complaint last year about the brightness of the lights on the pavilion which had been turned down. Cllr Kerry would sort the PA system for the event. A contractor would be needed to put the lights up this year. It was RESOLVED that the Senior Caretaker be tasked with this.</i>
FC25/406	Exclusion of Public Order Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted. <i>Not required</i>
FC25/407	Close meeting – Date of next meeting Wednesday 10 th December <i>Noted</i>