



# BRINSLEY PARISH COUNCIL

*Serving Our Community, Shaping Our Future*

📍 Cordy Lane, Brinsley, NG16 5BY  
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✉ ParishClerk@brinsley-pc.gov.uk  
🌐 www.brinsley-pc.gov.uk  
📘 ParishCouncilBrinsley

Wednesday 3<sup>rd</sup> September 2025

## Brinsley Parish Council Members

**Chairperson:** Vacant

**Councillors:** A. Rainbow, D. Kerry, E. Williamson, G. Bellamy, H. Stevenson, R. Byers, V. Wakeling.

Dear Councillors

You are summoned to attend the **Full Council Meeting** of Brinsley Parish Council on **Wednesday, 10<sup>th</sup> September 2025, at 7:00 pm** at the Brinsley Parish Hall, Cordy Lane, Brinsley, Nottingham NG16 5BY.

Please submit apologies to the Council Office (*Direct to the Clerk*) via telephone at 01773 531251 or email parishclerk@brinsley-pc.gov.uk before 5.30 p.m. on the meeting day.

Yours sincerely

*Robert Flatley*

**R Flatley – Clerk  
Brinsley Parish Council**

## AGENDA

FC25/342	<b>Election of Chairman for the remainder of 2025/26</b>
FC25/343	<b>Apologies for Absence</b> ( <i>authorisation required</i> )
FC25/344	<b>Variations of Order of Business</b> ( <i>if needed</i> ).
FC25/345	<b>Declaration of Members' Interests and Requests for Dispensation</b>
FC25/346	<b>Suspension of Standing Orders to allow the following:</b>
FC25/347	<b>To consider applications for co-option to the Parish Council</b>
FC25/348	<b>Broxtowe Borough Council Matters</b> ( <i>Borough Councillor Mrs E. Williamson</i> ) <b>Nottinghamshire County Council Matters</b> ( <i>County Councillor G Pepper</i> ) <b>Police Reports</b> <b>Public Participation</b> (maximum of 15 minutes allocated to 3 minutes per attendee)
FC25/349	<b>Reinstatement of Standing Orders</b>
FC25/350	<b>To receive Reports –</b> <ul style="list-style-type: none"><li>- <b>Chairman</b> (<i>TBC</i>)</li><li>- <b>Senior Caretaker Report</b> <i>PH</i> (<i>including quotes for Pavilion door replacement</i>)</li><li>- <b>Clerk Report</b> <i>RF</i></li></ul>
FC25/351	<b>Minutes</b> - To receive and approve the minutes from the Full Council Meeting held on 9 <sup>th</sup> July 2025 at 7 pm.

FC25/352	<p><b>Financial items:</b></p> <p><b>Payments</b> To note payments made from 1<sup>st</sup> to 31<sup>st</sup> August 2025 and to be authorised</p> <p><i>To be presented prior to the meeting and to be included in the minutes</i></p> <p>*Additional items may be authorised at the meeting and added to this list</p> <p><b>Other Matters:</b></p> <p><b>Bank Signatories:</b></p> <ul style="list-style-type: none"> <li>To add the Clerk as a bank signatory to Unity Trust and TSB accounts</li> </ul> <p><b>Clerk's Pay Award for 2025-26:</b></p> <ul style="list-style-type: none"> <li>To note and agree on the implementation of the Local Government Pay Claim 2025/26</li> </ul>
FC25/353	<p><b>To receive and approve the financial reports:</b></p> <ul style="list-style-type: none"> <li>Bank reconciliations to 31<sup>st</sup> August 2025</li> </ul>
FC25/354	<p><b>To consider quotations received:</b> To consider any quotations received for works previously agreed by the Council.</p> <ul style="list-style-type: none"> <li>- Defibrillators and appropriate training</li> </ul>
FC25/355	<p><b>Request for favourable rates:</b> To consider any request received for reduced fees for Council services</p>
FC25/356	<p><b>Parish Hall Bookings – Setting Up and Packing Away for Tables and Chairs:</b> To consider the request from hirers for tables and chairs to be set up for bookings.</p>
FC25/357	<p><b>Repairs and Maintenance;</b></p> <ul style="list-style-type: none"> <li>To discuss repair of accessible swing and potential ongoing issues with it</li> <li>To agree replacement of the signage for the telephone box</li> </ul>
FC25/358	<p><b>Planning items; (as of 3<sup>rd</sup> September 2025)</b></p> <p><a href="#">Retain bin storage alterations and installation of two refrigerated air conditioner units</a> 3 Brynsmoor Road Brinsley Nottinghamshire NG16 5DD Ref No: 25/00530/FUL  Received: Thu 17 Jul 2025</p> <p><a href="#">Construct single storey rear extension, extending beyond the rear wall of the original dwelling by 4.0 metres, with a maximum height of 3.0 metres, and an eaves height of 2.4 metres.</a> 19 Broad Lane Brinsley Nottinghamshire NG16 5BX Ref No: 25/00573/PNH  Received: Thu 31 Jul 2025</p>
FC25/359	<p><b>Arrangements for Remembrance Sunday 2025;</b></p> <ul style="list-style-type: none"> <li>To agree arrangements for Remembrance Sunday 2025</li> </ul>
FC25/360	<p><b>Clerk and Councillor Training;</b></p> <ul style="list-style-type: none"> <li>To agree payment for Notts ALC New Councillor Training (£45) for Cllr R Byers on 21/10/25 and Finance Training for R Flatley as Clerk (£35) on 23/09/25</li> </ul>

FC25/361	<p><b>Dates of Council Committees;</b></p> <ul style="list-style-type: none"> <li>To agree the inaugural dates for the Events, Finance and Personnel Committees.</li> </ul>
FC25/362	<p><b>Exclusion of Public Order</b>  Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.</p>
FC25/363	<p><b>Staffing Matters</b>  Clerk Contract Update</p>
FC25/364	<p><b>Close meeting</b> – Date of next meeting Wednesday 8<sup>th</sup> October at 7pm.</p>