



*Brinsley Parish Hall, Cordy Lane, Brinsley, Nottingham. NG16 5BY 01773 531251*

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20<sup>th</sup> July 2022

To all Members of the Personnel Committee

Councillors; T. Davies, R. Herrett Bellamy, H. Stevenson and V. Wakeling.

Dear Councillor

**Re: Personnel Committee Meeting Monday 25<sup>th</sup> July 2022  
at 10.00 a.m. in the Parish Hall Meeting Room, Cordy Lane, Brinsley**

You are hereby summoned to attend a meeting of the Personnel Committee to take place at the Brinsley Parish Hall Meeting Room, Cordy Lane, Brinsley on Monday 25<sup>th</sup> July 2022 commencing at 10.00 am.

Yours sincerely

*Jo Williamson*

Jo Williamson  
**Parish Clerk**  
Brinsley Parish Council

### **AGENDA**

**25<sup>th</sup> July 2022 commencing at 10.00 a.m. in the Parish Hall Meeting Room**

- 1. To elect a Chairperson and Vice Chairperson (if needed).**
- 2. Apologies for absence**
- 3. Declarations of Disclosable Pecuniary and Other Interests**
  - (a) To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from Members on matters to be considered at the meeting in accordance with the Localism Act 2011 (Section 30 to 33). Officers are required to make a formal declaration about Council contracts where the employee has a financial interest in accordance with the LGA 1972, S. 117.  
Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion on the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

- 4. To receive, consider and record Councillors' requests for DPI dispensation (Section 31 Localism Act 2011) in connection with items on this agenda.** Applications for this must be made in writing to the Clerk prior to the meeting.

- 5. Exclusion of Public Order**

Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

- 6. Part-time Caretaker Vacancy.**

To discuss the appointment of the Part-time Caretaker.

- 7. The Clerk - Probation Period**

To discuss the ending of the Clerks probation period.

- 8. Yearly Appraisal Date**

To set a yearly appraisal date.

- 9. NALC Appraisal Training**

- 10. Date of next meeting to be agreed.**

- 11. Meeting Close**