



**Brinsley Parish Hall, Cordy Lane, Brinsley, Nottingham. NG16 5BY 01773 531251**

[www.brinsleypc.org](http://www.brinsleypc.org)

[theclerk@brinsleypc.org](mailto:theclerk@brinsleypc.org)

## **MINUTES OF THE ORDINARY MEETING OF BRINSLEY PARISH COUNCIL**

Held at 7pm on Wednesday 9th March 2022.

Present: Councillors R. A Herrett Bellamy, G Bellamy, T. Davies (Chair), T Egglestone, B. Enever, N.Garratt, P.Hunt, D. Kerry, B. O'Neil, H. Stevenson, V. Wakeling  
J. Williamson – Parish Clerk  
1 Member of the Public

### **232/2022 To receive apologies for absence**

Apologies for absence were received from Cllrs J. Handley and E. Williamson.

### **233/2022 Variations of Order of Business**

**NONE**

### **234/2022 Declarations of Members Interest and Requests for Dispensation**

Declarations of interest were received from the following Councillors:-

Cllr T Egglestone – Declared an interest in all matters relating to the Foodbank  
Cllr V Wakeling – Declared an interest in all matters relating to the Foodbank  
Cllr E Williamson – Declared an interest in all matters relating to the Foodbank  
Cllr V Wakeling – Declared an interest in all matters relating to the Bowls Club.

No applications for dispensation were received.

**NOTED**

### **235/2022 Exclusion of the Press and Public**

**To confirm which additional items, if any, on the Agenda should be taken with the public excluded.**

**NONE**

### **236/2022 Suspension of Standing Orders to allow the following:-**

**a) Nottinghamshire County Council (County Councillor Mrs E. Williamson)**

No report as no Councillor in attendance.

**b) Broxtowe Borough Council Matters (Borough Councillor Mrs. E. Williamson)**

No report as no Councillor in attendance.

**c) Police Reports**

No report as no Officer in attendance.

**d) Friends of Greenwood Forum (Cllr D. Kerry)**

Cllr D Kerry reported that he had attended a Friends of Greenwood Forum Committee Meeting that morning. Friends of Greenwood would be holding a First Aid Training course for their members at Brinsley Parish Council, however there were several spare places and Greenwood would be happy to offer these spaces to Brinsley Parish Council Staff at no cost. However, the course would need to be run on a Saturday or Sunday meaning that Brinsley Parish Council staff would need to be paid extra hours to attend. Friends of Greenwood would pay the cost of room hire.

**e) Public Participation (maximum of 15 minutes allocated to 3 minutes per attendee)**

A member of the public raised the issue of potholes, white lining and the amount of accidents at the bend on Broad Lane/Main Street. It was reported that both Councillors and the Clerk had reported similar issues to Nottinghamshire County Council. As the Nottinghamshire County Councillor – E Williamson was not in attendance no response could be given.

**RESOLVED** to reinstate Standing Orders.

**237/2022 Minutes**

**To receive and approve the minutes from the Full Council Meeting held on 9<sup>th</sup> February 2022 at 7pm**

**RESOLVED** to agree and sign the Minutes as a true and accurate record.

**238/2022 To Receive Reports;**

**a) Report of the Chairman – Cllr T Davies**

- The Chairman wished to give thanks to everyone who had helped with the Ukraine Appeal and reported that after only 2 days the collection had to be stopped due to the volume received as there had been such an overwhelming response. Councillors had then taken the collected items to Tibshelf to be transported to the Ukraine. Well done everyone.
- The Chairman provided an update on the situation where four young girls had barged their way into the toilets past the Caretaker and then had proceeded to create a nuisance outside using the handgel and toilet paper to try to set fires near to vehicles in the car park. It was reported that the Police had been called and the issue had been with the Police since, however no further report had been received.
- The Chairman reminded Councillors that she had previously asked for their support in obtaining a grant from the National Lottery 'Awards for All Scheme' to purchase some outdoor games tables for the Recreation Area. However, it was reported that no further action had been taken, the Chairman reported that she would ask the Clerk to apply for a grant as had been agreed previously.

**NOTED.**

**b) Premises Report – H Manton**

- Electrical PAT Testing had now been completed.
- Electrical Continuity Testing had been carried out and the report would be submitted to council shortly.
- ATFC Football Team would be holding a tournament on 2<sup>nd</sup> May 2022 on Brinsley Recreation Ground and refreshments provision would need to be discussed.
- Quotations for repair to the Pavillion Flooring had not been obtained due to contractors not turning up, however further quotes would be sought.
- It was reported that the pathway to the foodbank had now been completed, however there had been some damage due to a wheeled vehicle using the path before it had settled.
- It was reported that the part-time Caretaker had now resigned.
- The computer generated advertising screen in reception would hopefully be completed this week.
- The installation of new 'push' taps would be completed in the near future.
- Risk Assessments were in the process of being updated.

**NOTED**

**c) Clerks Report – J Williamson**

- Peninsula - The contract had been taken out on 13<sup>th</sup> September 2019 on a 60 month term. The contract is due to end on 13<sup>th</sup> September 2024. The total cost of the contract is £15,380. The Clerk reported that she would continue to investigate the contract with the company.
- Water Well Be – This contract was a rolling 3 month contract and can be cancelled at any time.
- Review of 2020/21 Finances – It was reported that this had now been completed and that Cllr Kerry's report would be submitted at the next Finance Meeting.
- Ukranian Appeal – It was reported that the appeal had been a great success but had proved a busy day for all concerned.
- Councillor Emails – It was reported that further quotes had been sought from IT2 in relation to a Google Email system managed by the council, however this had proved to be more costly than the Microsoft option.

- It was reported that the Council had received £1,000 from the Nottingham County Council Councillors Divisional Fund.

**RESOLVED** that:-

- i). the report be noted.
- ii) the Clerk further investigate cancelling the contract with Peninsula and to cancel the Water Well Be contract.

### **239/2022 Finance Reports**

- a) **To confirm income, expenditure and reconciliation February 2022.**

**RESOLVED** that all income and payments and reconciliation for February 2022 be noted and agreed.

- b) **To consider authorisation of payments for March 2022**

**RESOLVED** that all payments for March 2022 be noted and agreed.

### **240/2022 Ukrainian Appeal**

It was reported that the Ukrainian Appeal had been very successful and that there had been an overwhelming response of donations. It was reported that some donations had proved to be unsuitable and due to the volume to be sorted, the appeal had to be halted after just 2 days. It was reported that some cash donations had been received and that these had also been donated to the appeal. The firm who are taking the donations to Ukraine (Taylors) are going to be doing another collection and will notify the Parish Council of this in the future.

**NOTED**

### **241/2022 Queens Platinum Jubilee**

- a) **To report that a generator would no longer be needed.**

**NOTED**

- b) **To discuss the cost of purchasing a Beacon at £450 plus VAT (with additional cost for a telegraph pole and installation) for the Queens Platinum Jubilee.**

**RESOLVED** to go ahead with the purchase of a beacon and a deposit be placed.

- c) **To discuss the possibility of the Caretakers making wooden Planters to display flowers for the Queens Platinum Jubilee and to purchase Hanging Baskets – Cllr H Stevenson.**

Cllr Stevenson reported that the caretakers are no longer needed to make the planters as this would be completed by Cllrs Kerry and Stevenson. Cllr Stevenson asked to be allocated a budget of £200 to spend on floral arrangements for the Queens Platinum Jubilee and to purchase a water butt for watering the displays.

**RESOLVED** that Cllr Stevenson be allocated a budget of £200 to complete the floral displays for the Queens Platinum Jubilee, including the purchase of a water butt to water the displays.

- d) **To discuss the possibility of purchasing a flag-pole for the Parish Hall.**

**RESOLVED** that Cllr Stevenson purchase an extendable flag pole for the Parish Hall at the cost of £21.99.

- e) **To discuss the possibility of using the £1000 grant from Nottinghamshire County Council to purchase a projector for the Council.**

**RESOLVED** to purchase a projector using the £1000 grant from the Nottinghamshire County Council CDF fund.

- f) **To move the Remembrance soldier from the front of the Parish Hall to a more stable location due to weather damage.**

**RESOLVED** To leave the soldier in place, but to review this on a regular basis dependent on the weather conditions.

- g) **To purchase lamp post signs from Royal British Legion at the cost of £4.99 each.**

**RESOLVED** to purchase 50 lamp post signs to erect along Broad Lane, Main Road and Cordy Lane.

### **242/2022 Pavillion Floor - To discuss further action required to repair the floor in the Pavillion.**

It was reported that the Facilities Manager had been unable to source a successful quotation for the flooring.

**RESOLVED** that the Facilities Manager will continue to source a quotation. Cllr B O'Neil will look at the flooring to advise on possible solutions.

### **243/2022 Scribe Accounting Software**

The Clerk asked Councillors to consider the purchasing of an annual subscription licence for council specific accounting software (Scribe). The Clerk felt that this was a necessary purchase and would provide better reporting facilities for the council.

**RESOLVED** that the Council purchase the Scribe Accounting Software at the cost of £288 plus VAT.

### **244/2022 Parish Hall**

- a) **To discuss whether the Parish Hall should be open for members of the public to use the toilet facilities.**

Councillors felt that as staff are often working alone in the Parish Hall and in light of recent events the council had a duty of care to protect staff from any issues arising from allowing members of the public to use the Parish Hall facilities.

**RESOLVED** to not allow members of the public to use the toilet facilities in the Parish Hall.

- b) **To discuss the provision of a 'Portaloos' on the park for the Summer period.**

**RESOLVED** to hire one disabled toilet for the 6 week school holiday period.

### **245/2022 Insurance**

**To review and accept the current insurance quotation.**

**RESOLVED** to accept the insurance quotation from AJG at £2657.08.

### **246/2022 Dropped Kerb Installation Petition – Cllr T Davies**

**To consider a suggestion by the Chairman, Cllr T Davies to set up a petition for the installation of further dropped kerbs on Broad Lane/Broad Oak Drive.**

**RESOLVED** that Cllr T Davies will create a petition which will be available to sign on Saturday and Sunday morning whilst she is undertaking refreshment duties in the Pavillion.

### **247/2022 Applications to join Committees.**

**To consider any applications from Councillors to join Committees**

**RESOLVED** to accept Cllr D Kerry's application to join the Events and Premises Committee.

### **248/2022 Saturday Night Line Dancing**

**To discuss a request to book the Hall for an additional monthly line dancing event for the next 12 months.**

Councillors felt that due to the resignation of the part-time Caretaker and the staff hours taken preparing for the event it would not be appropriate to accept the second booking.

**RESOLVED** that the Booking of a second Saturday each month would not be accepted.

### **249/2022 Bank Signatories**

**To approve the Clerk – Jo Williamson as a bank signatory and internet banking user with TSB Bank.**

**RESOLVED** that the Clerk – Jo Williamson be added as a signatory with internet banking access.

### **250/2022 Planning applications (weekly planning list circulated by email).**

**NOTED**

### **251/2022 Correspondence (all correspondence forwarded by email).**

**NOTED**

### **252/2022 Exclusion of Public Order**

**Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted**

### **253/2022 Agenda Items for the next Brinsley Parish Council Meeting to be held on Wednesday 13<sup>th</sup> April 2022 at 7pm.**

**RESOLVED** to add the electrical inspection report to the next agenda.

